

BBA-08
December - Examination 2015
BBA IInd Year Examination
Human Resource Management
Paper - BBA-08

Time : 3 Hours]

[Max. Marks :- 70

Note: The question paper is divided into three sections A, B and C. Write answers as per given instructions.

Section - A

7 x 2 = 14

(Very Short Answer Questions)

Note: Answer all 7 questions. As per the nature of the questions you delimit your answer in one sentence up to 30 words. Each question carries 2 marks.

- 1) (i) Define HRM.
- (ii) What is job analysis?
- (iii) What is an interview?
- (iv) What is Halsey Premium Plan?
- (v) Explain the concept of industrial relations.
- (vi) Define trade unions.
- (vii) Define the term Ethics.

Section - B

4 x 7 = 28

(Short Answer Questions)

Note: Answer any 4 questions. Each answer should not exceed 200 words. Each question carries 7 marks.

- 2) Explain the role of HR Manager in HRM.
- 3) Explain 'Job Rotation and Job Simplification'.
- 4) Discuss various sources of recruitment.
- 5) What do you understand by selection process?
- 6) Distinguish between training and development.
- 7) Explain the performance appraisal system.
- 8) What do you mean by industrial relations?
- 9) Write short note on human resource reporting in India.

Section - C

2 x 14 = 28

(Long Answer Questions)

Note: Answer any 2 questions. Each answer should not exceed 500 words. Each question carries 14 marks.

- 10) What is job description? How is it prepared?
- 11) Explain the importance and process of career planning.
- 12) What do you mean by "Collective bargaining"? Explain.
- 13) Write short note on human resource accounting. Discuss the importance in today's globalized world.
